

NORMS FOR SEEKING TREATMENT AT EMPANELLED HCOs
BY CGHS BENEFICIARIES

PRESCRIPTIONS FOR LISTED PROCEDURES/ TREATMENT ADVISED
BY GOVT SPECIALISTS

CGHS BENEFICIARY CAN GO DIRECTLY TO ANY OF THE CGHS EMPANELLED HOSPITAL/ DIAGNOSTIC CENTRE OF HIS CHOICE FOR TREATMENT/ DIAGNOSTIC TESTS.

(Auth: MH&FW-Z-15025/105/2017/DIR/CGHS/EHS dated 09-11-2017)

PRESCRIPTION FOR LISTED PROCEDURES/ TREATMENT ADVISED
BY THE SPECIALISTS OF EMPANELLED HOSPITALS

THE CGHS BENEFICIARY HAS TO SEEK REFERENCE/ APPROVAL FOR CONSULTATION WITH THE SPECIALISTS OF EMPANELLED HOSPITALS FROM MO /CMO OF CGHS WELLNESS CENTRE.

(ONE APPROVAL IS VALID FOR 30 DAYS FOR CONSULTING SPECIALISTS OF EMPANELLED HOSPITAL, WHERE ONE CAN CONSULT THREE SPECIALISTS. HOWEVER, HE/SHE HAS TO GET THE ADVICE BY THE SPECIALIST ENDORSED FROM CGHS MO/CMO OF CGHS WELLNESS CENTRE BEFORE HIS TREATMENT IN ANY CGHS EMPANELLED HOSPITAL / DIAGNOSTIC CENTRE OF HIS CHOICE.)

(Auth: MH&FW-Z-16025/117/2017/DIR/CGHS/EHS dated 15-01-2018, 31-07-2018 & 10-12-2018)

PRESCRIPTIONS FOR UNLISTED PROCEDURES/ TREATMENT ADVISED BY THE GOVT
SPECIALISTS OR THE SPECIALISTS OF THE EMPANELLED HOSPITAL

THE CGHS BENEFICIARY HAS TO OBTAIN APPROVAL OF THE COMPETENT AUTHORITY FOR TREATMENT.

(IN THE CASE OF PENSIONER CGHS BENEFICIARIES, THE COMPETENT AUTHORITY IS THE ADDITIONAL DIRECTOR CGHS, AND FOR SERVING EMPLOYEES, THE COMPETENT AUTHORITY IS THE HEAD OF THE DEPARTMENT)

PRESCRIPTIONS BY SPECIALISTS (GOVT & EMPANELLED HOSPITALS) MUST BE ON
THE HOSPITAL PADS/ SLIPS, DULY SIGNED BY THE SPECIALIST WITH HIS RUBBER
STAMP INDICATING HIS NAME, SPECIALTY, DESIGNATION AND THE DATE

(Prepared by P S Bedi)

BASIC NORMS TO BE FOLLOWED BY CGHS BENEFICIARIES

- 1 Always carry the CGHS card while visiting CGHS Wellness Centre.**
- 2 Always count the quantity and check the 'date of expiry' of the medicines before leaving the Wellness Centre medicine dispensing counter. Thereafter, the CGHS authorities would not be responsible for any discrepancy/shortage.**
- 3 For treatment at the empanelled hospitals or diagnostic tests at the approved Labs, carry the original CGHS Card and original prescription with photocopies.**
- 4 While consulting specialists, always insist the prescription on hospital pad, with the stamp of the specialist (indicating the specialty) and date of the prescription.**
- 5 Online appointment can be booked by following the prescribed procedure- CGHS beneficiary must report at the booked time with the printout or mobile download within 30 minutes of appointed time, and report at the MOs cabin directly without entry at the Registration Counter. In case delay beyond 30 minutes, the booking is cancelled and the beneficiary has to seek registration at the Registration Counter.**

(Working hours of CGHS Wellness Centre - from 07.30 a.m. to 2.00 p.m)

IMPORTANT CONTACT NUMBERS

Details	Contact No
NATIONAL 24 HOURS CGHS HELPLINE, DELHI (Provides info on all aspects of CGHS matters)	1800 -208- 8900
Dr (Mrs) Sunita Chaudhary, Senior CMO I/C CGHS Wellness Centre, Sector 45, Chandigarh	0172-263 0692 E mail : sec45.cghs@cghs.nic.in
Dr Ashwani Kumar Seniaray, Addln Director CGHS, Kendriya Sadan (4th Floor), Sector 9A, Chandigarh	0172-2740716, 2740555(FAX) E mail : adchd@cghs.nic.in